



## Sports Graduate (Football)

Fixed term from September 2025 to 31<sup>st</sup> August 2026

### The Post

Ardingly College is seeking to appoint a Football graduate to support the Games department from September 2024 for a fixed term of 12 months. The role will involve coaching sport and promoting the general progress and well-being of individual pupils. The successful candidate will be required to take part in the Prep & Senior School games programme throughout the whole week and support the Director of Sport & Head of Football with organising and preparing for fixtures on Fridays, alongside attending Saturday fixtures.

### The successful candidate:

Candidates should have a high level of experience in playing and coaching Football. The candidate should be self-motivated, have the ability to work well in a busy team environment and be able to communicate effectively with pupils and staff.

Sports Graduates report to their respective Heads of Sport for the fulfilment of duties. The Football graduate will report to the Head of Football.

### Duties & Responsibilities

Provide assistance in the areas of sport that are offered to both boys and girls. This includes (but is not limited to):

- preparing equipment for both games sessions and matches
- coaching a team either alone or alongside another member of staff
- assisting the Head of Prep Sport for training and on Wednesday afternoons fixtures

Provide the Sports Department with basic administrative support including SOCS /Website updates. Assist with various other large Sporting events happening throughout the year for example:

- Tournaments
- Prep School Masterclass Day's
- Sports Scholarship Days 11+, 13+, 16+
- Sports Days





- House Sports Competitions
- Run after School Clubs (Hours permitting)

#### Football duties

- To support the Head of Football coach during training sessions and fixtures.
- Assisting in Video Analysis to record Ardingly fixtures and feedback information to coaches.
- Help to support the management of our players and gather data when using the Player-tek and GPS system.
- To coach on the Performance Pathway Football programme and development centre.
- To support the sports development officer in the outreach programme by coaching in our feeder schools.
- To coach on our sports camps.
- Provide practical coaching sessions and support for the Ardingly Development and Performance Pathway programmes.
- Provide individual coaching sessions during training and matches (GK's included)
- Provide individual data for tutor feedback report to the Pathway players and Scholar's

#### Additional Duties:

- To maintain the Store Sheds and Cupboards keeping them tidy and monitoring equipment
- Helping to disseminate information regarding Sport and Games to Houses particularly on Tuesdays and Thursdays
- Go about every job with energy and enthusiasm and get involved in as much as you can in the school life at Ardingly College
- To monitor and track the House Sports Competitions keeping a record of results and trophy allocation in readiness for HM assemblies and termly reports.





## The College

Ardingly College is an award-winning independent co-educational school offering an outstanding all-through education to over a thousand children in a beautiful part of West Sussex, with excellent transport links locally and across the South-East.

The Prep School has over 220 pupils from Reception to Year 6, as well as a thriving Nursery. Reception to Year 3 pupils are based in the Farmhouse, and Years 4 to 6 on the main school site in School House. The Prep School lives and breathes the values of *Shaping My World*, through which primary aged children learn to explore the world around them in ways that are adventurous, curious, generous, and ingenious.

The Senior School has around 850 students aged from 11-18, more than 300 of whom are boarders. The curriculum is designed to be broad and stimulating, with over 25 subjects offered and a choice of A Level, IB Diploma or BTEC courses in the Sixth Form.

The wellbeing and welfare of our students is paramount, with a strong emphasis on pastoral support provided through House staff, the Health & Wellbeing Centre and additional pastoral support such as the Chaplain, DSL, and Mental Health Lead. Ardingly prides itself on every student being known and valued as an individual and achieves this through small pastoral groups (with a maximum of 10 students in each Tutor Group from Year 9 upwards) and a strong House system, which provides every pupil – whether day or boarding - with their ‘home from home’ at the College. In recognition of this outstanding pastoral care, during the most recent ISI inspection the College was judged to meet all standards and have a “significant strength” in boarding, which is the highest accolade available under the new Inspection Regime.

Academic results are high. The College has been in the top 10 schools in the UK for nine out of the past ten years and is regularly in the Top 50 schools in the UK for A Levels, according to The Sunday Times. While we are proud of these excellent academic results, however, Ardingly places equal value on ensuring our students are equipped with the mindset, personal qualities and skills they will need to succeed in a rapidly changing world beyond school. This is at the heart of our World Ready approach and our innovative Enterprise & Employability programme recently won two national awards: The Week’s ‘Best Preparation for Life’ and the Independent School of the Year ‘Best for Student Careers’.

The College offers an outstanding range of more than 150 co-curricular activities and has a proud tradition of participation and achievement. In sports, pupils compete successfully at local,





regional, and national levels in the main sports of football, hockey, swimming, netball, cricket, and athletics. Music, Art, and Drama are particularly strong, with exciting events such as concerts at school and in professional music venues, devised and scripted drama performances and exhibitions both by talented art scholars and give-it-a-go artists among the pupil and staff population.

Partnership is integral to the College ethos. Within school this applies to the partnership between teachers and operations staff to maintain excellent standards and quality of provision across the campus. Beyond the school gates, we work with a range of local primary schools, as well as supporting the local community through voluntary action and working with schools abroad in Africa and Asia. The College operates a bursary programme which currently supports over 30 pupils with substantial or full fee remission.

Campus facilities are excellent, with considerable recent investment in the College campus bringing it up to the highest school standards. Recent additions include a new STEM faculty and upgrades to classrooms, as well as major refurbishments of boarding and day houses. A new café and dance studio were opened in 2021 and new Lower School and a third day boys' house in 2022.





## Person Specification

	Essential	Desirable
<b>Experience and Knowledge</b>	<p>Be proficient in main sport (Football)</p> <p>Knowledge of sports analysis within Football environment. Using Sportscode software</p> <p>Excellent IT skills, including proficiency in the use of Microsoft Excel, TEAMS, Word and Outlook essential.</p> <p>Excellent verbal and written communications skills.</p>	<p>Proficiency in any other of the main sports offered by Ardingly (Netball, Hockey, Cricket)</p>
<b>Qualifications</b>	<p>Hold a first degree in sports science or a related subject.</p> <p>Literate and Numerate.</p> <p>Possess a relevant coaching qualification and/or experience (up to Level 1)</p>	<p>Level 2 Coaching</p>
<b>Skills</b>	<p>Be able to use their initiative and take responsibility.</p> <p>Be able to use basic computer software packages.</p> <p>Be a good communicator/listener and be able to build relationships with students, teachers and support staff.</p>	





<p><b>Personal and Professional</b></p>	<p>Behave and act as a member of staff when working with children and maintain an appropriate distance.</p> <p>Enjoy working with young people.</p> <p>Be aware of the ages of the children that they will be working with and understand their needs.</p> <p>Be flexible and adaptable.</p> <p>Have a sense of humour.</p> <p>Set a good example to the children at all times, both in appearance and in conduct.</p>	
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**Terms and Conditions**

**Contract:** This role is offered on a fixed term contract from September 2025 until 31<sup>st</sup> August 2026.

**Hours of Work:** 40 hours per week, for 35 weeks per year (during term-time only, plus one additional week to assist with pre-season training). The actual times of work are subject to flexibility and will be agreed directly with the Director of Sport.

**Rate of Pay:** £19,248 per annum inclusive of paid holiday

**Application Procedure**

Applications should be made via our on-line recruitment system at [www.ardingly.com/vacancies](http://www.ardingly.com/vacancies) and should include a covering letter, or personal statement outlining the applicant’s suitability for the role and the names, addresses and telephone numbers of two referees, one of whom must be the applicant’s current Head (if appropriate) or current line manager.

Ardingly College is committed to ensuring the welfare of our pupils and appropriate checks will be made before the appointment is finalised.

**The closing date for applications is 5pm on 5<sup>th</sup> May 2025** although applications may be considered upon receipt. Interviews are likely to occur during the week commencing 24<sup>th</sup> March 2025.

